

# Vendor Agreement Form

## 2009 Metroplex Challenge

Dallas Convention Center – Dallas, Texas  
February 7-8, 2009

**Agreement:** In accepting the opportunity to participate as a vendor in the Dallas Convention Center for the Metroplex Challenge on February 7-8, 2009, I do hereby accept the following listed conditions and limitations.

1. Use is limited to the Dallas Convention Center Exhibit Hall A.
2. Telephone , water, electrical and drain service will not be provided to the individual booths. Electrical service may be purchased from the DCC at the vendor's expense.
3. All displays must be free standing. Nothing may attach to walls or columns of the convention center by any means at all.
4. **Set up hours:** Friday, February 6, 11:00 am – 5 pm.
5. **Vendor hours:** Saturday, February 7, 7:30 am – 9:00 pm.  
Sunday, February 8, 7:30 am – 9:00 pm.
6. **Tear down hours:** Sunday, February 8, after competition concludes.
7. **Signs:** Signs must be free standing. Recommended usage of easels. Signs should not block other vendor booths. Signs may not attach to the walls or columns of the DCC
8. **Insurance:** It is the sole responsibility of the vendor to obtain insurance coverage on property brought onto the premises of the Dallas Convention Center. Vendor assumes full responsibility of items left in the booths.
9. **Food and Beverage:** All foods and beverages must be purchased through the Dallas Convention Center. No food or beverage may be brought into the DCC.
10. **Payment:** Booth reservations are received with payment in advance. Booth locations will be assigned by Metroplex Gymnastics.
11. **Cleaning:** Vendor responsible for cleaning the booth area and removal of bulk trash. If left unclean, removal fees will apply.

### Acceptance of conditions:

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date